

PHEHA Monthly Board Meeting – March 14, 2024

Holiday Market 6:30pm

Meeting Minutes

1. Call to Order: 6:30pm

- a. Board Members in attendance: Tami Dragila, Janis Bellows, Maureen Houston, Chris Campbell
- b. Board Members unable to attend: Boshion Crandall, Cindy McNamara
- b. Homeowners: Karen Nelson

2. Agenda Review and Revisions

- a. None

3. Announcements

- a. Next meeting is planned for Thursday, April 11th at Holiday.

4. Member Comments

- a. Annual Meeting in May to be scheduled at the April Board Meeting.

5. Officer and Chair Reports

- a. Secretary Report
 - i. HOA has purchased a new laptop for setting up agenda, taking minutes, storing other documents. etc. (1 TB cloud storage).
- b. Treasurer Report
 - i. Checking/Savings: \$41,657.43; AR: \$-8,937.56; Undeposited funds: \$173.00;
Total assets: \$32,892.887
 - ii. Lot 26: dues still pending / Lot 52 for sale
- c. Pond Chairman Report
 - i. Spillway was mucked out (with rented excavator), leaner pine tree was felled, and previous years slash pile was burned on February 18th by Brent Dragila and Chris Campbell
 - ii. Dam inspection was performed and low flow outlet was cycled on February 22nd.
- d. Road Chairman Report
 - i. Bunfill has been notified of the concerns/issues with the chip seal on Oakview. He is currently out of town and will be in touch in April when he returns.

- ii. Weed spraying: Scheduled to be done on March 30th. This is the last year this vendor will be providing service to the HOA. Therefore, we will need to consider other options for next year's roadside spraying.

6. Old Business

- a. Turn around sign for pond still has not been posted. Up to the homeowner since they have the sign.
- b. Charmaine Nishita is interested in organizing a community garage sale. Maureen will check on possible location(s).

7. New Business

- a. None

8. Adjourn: 7pm

Date	Action Item	Notes	Status
1/12/2023	The culvert under the pond road needs to be replaced with something bigger (at least 12")	Chris	TBD
3/8/2023	The Creekside culvert ditch fill and pipe cover need fixed	Chris	TBD