

PHEHA Monthly Board Meeting – February 15, 2024

Holiday Market 6:30pm

Meeting Minutes

1. Call to Order: 6:30pm

- a. Board Members in attendance: Tami Dragila, Boshion Crandall, Janis Bellows, Maureen Houston, Chris Campbell; Cindy McNamara
- b. Homeowners: Sandy Raley

2. Agenda Review and Revisions

- a. None

3. Announcements

- a. Next meeting is planned for March 14 at Holiday

4. Member Comments

- a. Cindy McNamara will be leaving the position of Secretary effective May 1.

5. Officer and Chair Reports

a. Secretary Report

- i. Nothing to report at this time

b. Treasurer Report

- i. Checking/Savings: \$35,572.16; AR: \$-8,578.60; Total assets: \$27,339.56
- ii. 2023 tax returns have been prepared and filed
- iii. Lot 14: dues paid in full / Lot 26: dues still pending / Lot 52: for sale

c. Pond Chairman Report

- i. Water report was filed January 31
- ii. Dam inspection completed February 22. No unresolved maintenance issues. Next year there will be some proactive coordination with air quality and CalFire for burning the cattails which should take less than two hours.
- iii. Spillway clearing: Excavator rented and work was completed on February 17

d. Road Chairman Report

- i. Bunfill has been notified of the concerns/issues with the chip seal on Oakview. He is currently out of town and will be in touch in April when he returns.
- ii. Weed spraying: Scheduled for March 30 for \$1,471. Notices will be posted prior to spraying.
- iii. Culvert replacement at pond road: coordinate with Brent Dragila to perform with rented excavator and 15" HDPE, may need to purchase a load of AB for backfill

6. Old Business

- a. Turn around sign for pond still has not been posted. Up to the homeowner since they have the sign.

7. New Business

- a. Charmaine Nishita is interested in organizing a community garage sale. More details to come as far as date/time/location.
- b. Posts from homeowners on Facebook about the clearing of ditches and roadways. A reminder notice will be sent with dues invoices that it's up to the homeowner to clear ditches on their property.

8. Adjourn: 7pm

Date	Action Item	Notes	Status
1/12/2023	The culvert under the pond road needs to be replaced with something bigger (at least 12")	Chris	TBD
3/8/2023	The Creekside culvert ditch fill and pipe cover need fixed	Chris	TBD
1/12/2023	Reinstall water level gage at pond	Chris to install	In progress