

**Monthly Meeting Minutes  
PHEHA Board of Directors  
February 8, 2023  
Holiday Conference Room**

**Agenda**

1. Called to Order
  - a. 6:30 pm
  - b. Board: Tami, Chris, Sandy
  - c. Homeowners: Maureen, Charmaine
2. Announcements
  - a. None
3. Member Comment
  - a. None
4. Agenda Review and Revisions
  - a. No changes
5. Officer and Chair Reports
  - a. Meeting Minutes
    - i. No Changes
    - ii. Motion to Approve/Second: Tami/Chris
  - b. Financial Report
    - i. Checking/Savings: \$83,673 as of 1/31/2023
  - c. Road and Drainage
    - i. Tree trimming party planned for 2/18/2023
  - d. Pond and Dam
    - i. Plan dam embankment and spillway maintenance and maybe plan for March work party prior to spring dam inspection
    - ii. Water rights report needs to be submitted
6. Requests for Reimbursements
  - a. None
7. Old Business
  - a. Delinquent dues:
    - i. 1 in active collections
    - ii. 3 owners still to be turned into Allied
  - b. Newsletter
    - i. Sent out in February
  - c. Dog Barking Complaints
    - i. Consult with El Dorado County Animal Control
  - d. Board Member Vacancies:
    - i. Secretary, Treasurer, Road Chairmen and Committee
8. New Business
9. Adjourn

a. 7:25 pm

**Action Items**

<b>Date</b>	<b>Item</b>	<b>Notes</b>	<b>Status</b>
1/12/2023	The culvert under the pond road needs to be replaced with something bigger (at least 12")	TBD	TBD
1/12/2023	Prepare a paving plan	TBD	TBD
1/12/2023	Solicit paving bids	Maureen to solicit bids	In progress
1/12/2023	Tree trimming work party	Scheduled for 2/18/2023	In progress
1/12/2023	Pond maintenance work party (remove scrubby oak, clear spillway vegetation, and trim cattails)	Chris to coord with ranch or work party	In progress
1/12/2023	Plan for spring grazing	Chris to coord with ranch	In progress
2/8/2023	Submit water rights report	Chris to submit	In progress
1/12/2023	Reinstall water level gage at pond	Chris to install	In progress
1/12/2023	Mail newsletter	Mailed in Feb	Complete
1/12/2023	Recruit new/replacement board members (Secretary, Treasurer, Road Chairmen and Committee)	TBD	TBD