

Monthly Meeting Minutes
PHEHA Board of Directors
September 1, 2021 – Pond

Agenda

- 1. Attendees**
 - a. Tami D., Chris C., Bill W., Cindy M., Donna B., Alex M.,
 - b. Called to order at 6:30pm / Adjourn at 7:30pm
- 2. Introductions – None**
- 3. Announcements - None**
- 4. Meeting Minutes Review**
 - a. Minutes from September meeting were approved via email.
- 5. Member Comment - None**
 - a. **Firewise Program** - No updates
- 6. Fire Exit Plan**
 - a. Catecroft Trail needs to be walked to determine if it can be used as an exit route.
 - b. An emergency route map will be created to post on the website/Facebook and distributed to homeowners. There is designated access at Spring and Pine Tree Courts but ad hoc access at Acorn Lane is needed.
- 7. Fire Hydrants – No update**
- 8. Officer and Chair Reports**
 - a. Financial Report – Tami passed out copies of the financial report.
 - b. Road and Drainage
 - i. Next brush clearing needs to be the empty lot on Pine Tree Circle and along the roadside on Pine Tree Circle.
 - ii. Roads - We're still trying to determine a cost-efficient way to take care of the roads and install speed humps.
 - iii. Before we can take care of the road paving on the Oak View curve, we need to have the ditch dug to keep the water off the road.
 1. We may use some of the filler on the pot holes if we can get the ditch dug.
 - iv. A gate is planned for the top of Acorn Lane to block non-HOA members from trespassing on private property. The gate will have coded padlock, similar to the pond.
 - c. Pond and Dam
 - i. Discussed prevention efforts, including fall grazing, to eliminate blackberry bushes.
 - ii. Ongoing efforts to identify a way to eliminate the water weeds.

Action Item List

Item	Action	Person	Status
1	Prepare annual paving	Chris & Tami	On going
2	Tow Away Signs	Tami	Post at trailheads
3	Fire access map	Chris	Prepare map to post on website
5	Fire Safe Council/Firewise Certification	Cindy	Ongoing
8	Fire hydrant research	Cindy & Chris	On going
9	Gate access on Acorn	Bill	Pending f/u with Brownwyn

10	Emergency Communication/Fire Exit Plan	All	In progress
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