

**Minutes
Board of Directors Meeting
Pilot Hill Homeowners Association**

**April 6, 2016
6:30 pm
At the Raley Home (4340 Creekside Court)**

A. CALL TO ORDER:

The meeting was called to order at 6:30 pm. Present were Sandy Raley, Polly Lowry, Valerie McKay, Susan Murray, Chris Campbell, and Donna Buckalew.

B. MEMBER COMMENT:

None.

C. AGENDA CHANGES AND REVIEW:

None.

D. OFFICER AND CHAIR REPORTS:

1. Secretary's Report

Minutes for the March 2, 2016 meeting were reviewed and edited. Motion made to approve by Valerie, 2nded by Chris.

The annual minutes for May 2015 were approved. Motion made to approve by Valerie, 2nded by Donna.

2. Financial Report

Given by Sandy:
Checking: \$5,271.69
Savings: \$8,416.48
Reserve: \$2,396.00

Remaining legal fee: \$4,064.56

1 homeowner delinquent on dues. \$516 workman's comp and \$2,240 liability insurance are due.

Budget for calendar year 2016 was approved. Motion made to approve by Valerie, 2nded by

Sue Murray.

3. Road and Drainage Chair Report

The Road Maintenance Plan for 2016-2017 will be discussed at the Annual Meeting.

Chris reported that clearing of brush on Acorn Ct was done on March 16 and that there is brush to burn at the pond.

4. Pond and Dam Report

a. Work on the dam road to discourage vehicles on dam

Still waiting for Alex to finish the center post. Chris will put up a chain in the meantime.

b. Dam Inspection

On April 15, 2016 Chris will meet with the Dam inspector. As of January 2018 we will be required to monitor water level on the pond monthly. Chris suggested installing a water level logger in the fall of 2017.

c. Work done

Chris mowed the pond and trimmed brush on Acorn. He brought 5 trailer loads of brush to the pond to be burned.

d. Blackberries

All Phase said it is too wet to cut back the berries and to wait until June.

E. CONTINUING MATTERS:

1. Approval for Purchases

A water pump is needed to water seeded area from the water tank. A motion was made by Valerie and 2nded by Donna to approve a pump up to \$150.00.

2. Requests for reimbursement based on approved purchases

Chris requested reimbursement for water tank piping (\$17.46) and 5.2 hours of tractor work at the pond for a total \$147.46.

3. Fire Safety Council update

Valerie mentioned that the tree trimming on Rattlesnake Bar Road was done because we are a "community at risk". Valerie has sent out a flier for the first community event on April 25 when Emergency Preparedness will be discussed. The second community event in June will discuss Evacuation.

4. Web site for Board members only

Valerie is checking into 3 different web sites:

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- a. Square Space.com**
\$100/year for 13 gigs of space.
- b. Word Press**
\$99/year for 10 gigs of space.
- c. Go Daddy.com**
90% adds unless you pay \$500/year.

Valerie will prepare a Square Space trial for the June meeting.

5. Review Action Items List

F. NEW BUSINESS:

- 1. Meeting minutes from May 2015 not posted**
Polly will post the minutes.
- 2. Bots Dots and some paper work are available at Joe Parker's house**
Chris will e-mail Joe re the bots dots and pick them up.
- 3. Prepare for Annual Meeting**
 - a. Nomination list made:**

Pond and Road Chairman: Chris Campbell
Vice President: Valerie MacKay
Treasurer: Donna Buckalew
 - b. Agenda finalized.**

G. AJOURNMENT:

Meeting adjourned at 8:00 pm (motion by Valerie, 2nded by Chris).

Respectfully submitted by Sue Murray