

**Minutes  
Board of Directors Meeting  
Pilot Hill Estates Homeowners Association**

**Wednesday, February 3, 2016  
6:30 p.m.  
at the Raley Home (4340 Creekside Court)**

**A. CALL TO ORDER**

Present were Sandy Raley, Chris Campbell, Valerie McKay, Polly Lowry and Alex Mendoza.

**B. MEMBER COMMENT: None**

**C. AGENDA CHANGES AND REVIEW: None**

**D. OFFICER AND CHAIR REPORTS:**

**1. Secretary's Report**

Review and approval of the January 6, 2016 Board meeting minutes delayed until March meeting when there is a quorum.

**2. Financial Report**

Checking: \$12,723.10

Savings: \$8,216.06

Reserve: \$2,396.00

Remaining legal fee: \$7,948.20

1 homeowner is delinquent on dues. It is in collections.

**3. Road and Drainage Chair Report**

Crowton Excavation and Grading estimate for drainage work about \$4900. May be available week of February 8<sup>th</sup>.

**4. Pond and Dam Chair Report**

Alex is waiting for a sunny day to start work on the barricade to discourage vehicle from driving on the dam road.

Still waiting for drier weather to schedule All Phase to trim blackberries and cut scrub oaks and suckers on dam face.

**E. CONTINUING MATTERS:**

**1. Approval for Purchases**

None

**2. Requests for Reimbursement based on approved purchase**

None

**3. Fire Safety Council update**

Valerie reported that PHEHA is now officially on the Communities at Risk list (PHEHA is #925). This means more funds for us now. The Fire Safety Plan for Cool and Pilot Hill is not yet complete. Three workshops (Ready, Set, Go) are being planned. The first one will be in April or March at the Northside School. The second and third ones are tentatively set for June 18 and September 17<sup>th</sup>, respectively. Valerie will attend the next Fire Safety Council meeting next Wednesday.

**4. Web site for Board members only**

Due to difficulty in accessibility and navigation of the web site, other sites will be considered. Valerie will research other sites that the Fire Safety Council uses.

**5. Review Action Items List**

Reviewed

**F. NEW BUSINESS**

**1. Meeting minutes from May 2015 not posted yet**

Sue not present to comment.

**2. Budget**

Sandy will draft a budget for review at the March Board meeting.

**G. ADJOURNMENT**

Meeting adjourned at 7:07 pm (motion by Valerie, 2nded by Chris).

Respectfully submitted by Polly Lowry.